

DECISION-MAKER:	GOVERNANCE COMMITTEE		
SUBJECT:	PROJECT AND PROGRAMMES OVERVIEW - QUARTERLY REPORT		
DATE OF DECISION:	15 APRIL 2019		
REPORT OF:	INTERIM DIRECTOR FINANCE AND COMMERCIALISATION		
<u>CONTACT DETAILS</u>			
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STATEMENT OF CONFIDENTIALITY	
None	
BRIEF SUMMARY	
The report is a summary of key corporate projects and programmes in formal stages of project governance as reported to the Council Management Team (CMT) Programme Board. A further oral update will be provided at the meeting given the ongoing movement, progress and nature of the projects.	
RECOMMENDATIONS:	
(i)	Report to be noted.
REASONS FOR REPORT RECOMMENDATIONS	
1.	In order to inform the Governance Committee of the status of significant projects.
ALTERNATIVE OPTIONS CONSIDERED AND REJECTED	
2.	None
DETAIL (Including consultation carried out)	
3.	<p>The purpose of the CMT Programme Board is as follows:-</p> <ul style="list-style-type: none"> • To act as a gateway review point for Justify and Design stages of project governance. • To monitor specific key programmes against agreed milestones and outcomes. • To resolve escalated conflicts between programmes. • To review agreed priorities against progress and pipeline to support delivery and BAU capacity. • To assess project success and benefits realisation at appropriate points including after formal project close

4.	<p>RAG status definitions</p> <p>Red: Outside agreed parameters, Amber: At risk, Green: On track</p> <p>6 projects currently RAG status green</p> <p>6 projects currently RAG status amber</p>
5.	<p>Clean Air Zone</p> <p>Project stage: Design</p> <p>Review of measures to be undertaken in Southampton to achieve compliance with air quality standards in accordance with EU requirements.</p> <p>Project status: Green (on track)</p>
6.	<p>Kentish Road redevelopment</p> <p>Project stage: Design</p> <p>Redevelop the site at Kentish Road ensuring the building and space of the site provide a better return and opportunities to Adult Social Care</p> <p>Project Status: Green (on track)</p>
7.	<p>Customer Relationship Management system</p> <p>Project stage: Design</p> <p>To bring a range of improvements to customers' experience when contacting the council by upgrading the current CRM system and introducing a digital assistant to answer questions on the website.</p> <p>Project status: Green (on track)</p>
8.	<p>Smart ways of working (Phase 1 – Civic centre areas)</p> <p>First part of a wider programme to enable employees to have the capacity, capability & confidence to work anywhere, managers to have the capacity, capability & confidence to manage in a flexible working environment, residential and business customers to have appropriate access when they need services or support, review the property portfolio so it is aligned, and our environments appropriate to achieve our council goals, IT is fit for purpose to enable these goals.</p> <p>Project status: Green (on track)</p>
9.	<p>St Marks School</p> <p>Project stage: Design</p> <p>Demolish the existing primary school at St Marks to allow for the construction of a new All Through School (Primary & Secondary) providing a replacement 24 place nursery and 420 primary spaces which are presently provided at St Marks and build on the same site a new 900 Secondary spaces.</p> <p>Project status: Amber (at risk due to internal resource needed to manage suppliers). Recruitment currently under way with interim options being reviewed.</p>

10.	<p>Adults residential</p> <p>Project stage: Design</p> <p>Closure in principle of Glen Lea home and associated re-provision of care and support for residents at Holcroft House.</p> <p>Project status: Amber (at risk due to staff consultation process). Project is being additionally resourced to meet consultation requirements and regular union engagement is in place.</p>
11.	<p>Townhill Park (Plot 1)</p> <p>Project stage: Delivery</p> <p>Design & Build contract for the delivery of 56 council general needs homes at Affordable Rent (6 houses and 50 flats in one block). Work also includes a new adopted access road, private communal open space for the flats, car parking and landscaping.</p> <p>Project status: Green</p>
12.	<p>Housing Improvement Programme</p> <p>Project stage: Delivery</p> <p>Programme is to reduce costs and improve customer satisfaction and to support the Housing Services strategic vision of “delivering jobs well done, on time, every time”. Initial focus on voids, repairs and rents.</p> <p>Project status: Amber (at risk due to funding requirement for IT and pace of change). Funding requests and business case in progress. Business change activities and management oversight in place to help drive pace of change.</p>
13.	<p>Client Case Management system replacement</p> <p>Project stage: Design</p> <p>Supporting the changes to the way teams work in Adults and Children’s Services through the implementation of a new IT system (Care Director) which will replace PARIS.</p> <p>Project status: Amber (at risk due to system release dates). Detailed planning session with supplier arranged.</p>
14.	<p>Potters Court</p> <p>Project stage: Delivery</p> <p>Existing site at the corner of Wimpson Lane and Romsey Road redeveloped for new build housing. Delivery of 84 “with care” flats and 15 “general needs” flats.</p> <p>Project status: Green</p>
15.	<p>Capita Partnership termination</p> <p>Project stage: Delivery</p> <p>Insourcing of work, services and staff from Capita.</p> <p>Project status: Amber (at risk due to the amount of work still to do with a hard deadline of 22nd July). Resources in place to undertake SCC activities, regular meetings with Capita to ensure progress from all areas.</p>

16.	<p>Business World</p> <p>Project stage: Delivery</p> <p>Changing the way teams work internally, with customers and with schools by improving and streamlining into one core (ERP) system – areas include finance, HR, payroll, e-recruitment and other modules.</p> <p>Project status: Amber (re-baselined from April to October due to slight delay in stabilisation then impacted by the Capita insourcing, school holidays etc). Status held as amber for cautionary purposes, on track for revised dates.</p> <p>Standard project documentation (Plan, ESIA, DPIA, RAID log etc) in situ and updated as standard as part of project governance</p>
RESOURCE IMPLICATIONS	
<u>Capital/Revenue</u>	
17.	All implications considered as part of project and managed through project governance.
<u>Property/Other</u>	
18.	All implications considered as part of project and managed through project governance.
LEGAL IMPLICATIONS	
<u>Statutory power to undertake proposals in the report:</u>	
19.	S101 Local Government Act 1972 and S1 Localism Act 2011
<u>Other Legal Implications:</u>	
20.	None
RISK MANAGEMENT IMPLICATIONS	
21.	All implications considered as part of project and managed through project governance.
POLICY FRAMEWORK IMPLICATIONS	
22.	All implications considered as part of project and managed through project governance.

KEY DECISION?	No	
WARDS/COMMUNITIES AFFECTED:	None	
<u>SUPPORTING DOCUMENTATION</u>		
Appendices		
1.	None	
Documents In Members' Rooms		
1.	None	
2.		
Do the implications/subject of the report require an Equality and Safety Impact Assessment (ESIA) to be carried out.		No
Data Protection Impact Assessment		
Do the implications/subject of the report require a Data Protection Impact Assessment (DPIA) to be carried out.		No
Other Background Documents		
Other Background documents available for inspection at:		
Title of Background Paper(s)	Relevant Paragraph of the Access to Information Procedure Rules / Schedule 12A allowing document to be Exempt/Confidential (if applicable)	
1.	None	